

ADVANCE == AT WSU ==

LEADERSHIP TRAINING PROGRAM FUNDING GUIDELINES

<https://advance.wsu.edu/internal-grant-application/>

Overview: The ADVANCE at WSU Leadership Training Program aims to foster career development of eligible faculty by supporting participation in leadership opportunities and training. For tenured faculty, this initiative is intended to help grantees through the promotion process, encouraging them to seek administrative responsibilities and enhance leadership planning.

The ADVANCE at WSU Leadership Training Program provides funding for proposals that have identified suitable leadership programs, training, and opportunities. Examples of these include the [National Center for Faculty Development & Diversity Faculty Success Program](#), the WSU [Center for Transformational Learning trainings](#) or other leadership programs that require registration fees and other expenses. The proposed use of funds must demonstrate considerable potential for providing career advancement opportunities for the eligible WSU faculty members and intent to serve/assist in reducing barriers.

Amount of Funding: Most awards fall within the \$1,500 to \$2,500 range (funding up to \$5,000 will be considered, given appropriate justification of costs).

Eligibility: WSU women faculty are eligible to apply with priority given to women from STEM departments and/or academic units wherein women faculty are otherwise under-represented. Additionally, all faculty members from historically underrepresented groups as [defined by the NSF](#)—regardless of gender identity—are eligible.

Proposal Format: In order to be considered, applicants must submit the following:

- ADVANCE at WSU [Proposal Submission Form](#)
- A detailed description and justification of the project. The description should not exceed two pages (single-spaced, 12-point font) and should include:
 - 1) description of the leadership program, including dates, times, and locations;
 - 2) rationale for why this leadership program will advance the professional development of the grantee.

- Letter of support: The request must be accompanied by a letter of support from a nominator to include a senior faculty member or department Chair or Director.
- A copy of the applicant's CV
- Detailed budget

Required Deliverables and Expectations: All recipients will be asked to provide a report on their experience with the Leadership Training Program within a year of completing their leadership training, etc., and will also occasionally be asked to discuss their experiences with program representatives. All recipients will be asked to participate in program evaluation, respond to brief utilization/satisfaction surveys, and provide career advancement information.

Review Process and Funding Criteria: A Selection Committee will review applications and make recommendations for funding to the Director of ADVANCE at WSU. Proposals will be evaluated on the potential to further the professional development of the WSU faculty member.

Deadline: Applications are reviewed on a rolling basis. However, support of applications is subject to the availability of funds. Applicants are strongly encouraged to apply early.

Questions and Proposal Submission:

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