

ADVANCE

== AT WSU ==

EXTERNAL MENTOR PROGRAM SOLICITATION

Overview: The ADVANCE at WSU External Mentor Program supports the career development of research-active faculty by fostering new mentoring relationships with off-campus leaders in their discipline. These external mentors provide training, guidance, and collaborative opportunities, serving as senior role models and helping faculty navigate key career transitions.

Program Goals:

- Facilitate pathways toward promotion and/or tenure.
- Support early-career faculty in building strong professional networks.
- Assist mid-career and senior faculty in advancing toward promotion and exploring leadership and administrative roles.

Amount of Funding: \$2,500-5,000; \$750 of the total will be provided to the mentor upon successful completion of all activities and submission of the final report.

Proposals must include:

- At least one in-person meeting (e.g., mentor visit to WSU, mentee visit to mentor's institution, or joint travel to a relevant site)
- A plan for regular meetings (in-person or virtual)

Optional Activities May Include:

- Mentor meeting with mentee's department leadership or mentoring committee
- Seminar presentations by mentor or mentee
- Research or writing retreat
- Conference presentation

Eligibility:

All WSU faculty members with research expectations are eligible. Priority will be given to applicants whose research focus is distinctive within their academic unit, particularly those who may lack local collaborators or disciplinary peers. This program seeks to support faculty whose scholarly work would benefit significantly from external disciplinary engagement and mentorship.

Mentor Criteria:

The mentor-mentee relationship must represent a new collaboration. The external mentor may not be a former graduate/postdoctoral advisor, nor someone with whom there is a mentoring relationship.

Submission Checklist:

- Proposal narrative (max 2 pages, single-spaced, 12-point Times New Roman) including:
 - Description of the project or proposed collaborative activity
 - Tentative schedule or plan for regular meetings (in-person or virtual)
 - Plans for travel for at least one in-person meeting
 - External mentor's name, title, and institution
 - Justification for mentor selection
 - Explanation of potential for long-term collaboration
- Letter of support from the Mentor
- Applicant CV
- Mentor CV or Biographical Sketch
- Detailed budget and Justification

Expectations

Recipients must submit a final report to the Director of ADVANCE at WSU within one year of completing grant activities. Participation in program evaluation is required, including brief surveys and career advancement updates.

Deadline

Rolling deadline — support is subject to availability of funds. Early application is strongly encouraged.

Questions & Proposal Submission

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Apply here: <https://advance.wsu.edu/advance-program-grant-application/>