

ADVANCE

== AT WSU ==

LEADERSHIP TRAINING PROGRAM SOLICITATION

Overview: The ADVANCE at WSU Leadership Training Program supports career advancement through participation in leadership training and opportunities. The program is designed to assist with promotion to full professor, enhance leadership planning, and/or prepare faculty for diverse leadership roles.

Funding is available for leadership programs that require registration fees or other related expenses. Prior funding has been provided to attend NCFDD trainings and leadership programs. Proposals must demonstrate clear potential for career advancement because of participation.

Eligibility:

All WSU faculty members with demonstrated need are eligible, with priority given to faculty at critical junctures in career advancement.

Amount of Funding: Typical awards range from \$1,500 to \$2,000. Requests up to \$5,000 will be considered with strong justification.

Review Process & Submission Guidelines

Applications are reviewed by a Selection Committee, which recommends awards to the Director of ADVANCE at WSU. Proposals are evaluated based on the:

- demonstrated need for financial assistance to overcome travel barrier,
- faculty member's past achievements, and
- potential impact of the opportunity on career advancement

Submission Checklist:

- ☐ Proposal narrative (max 2 pages, single-spaced, 12-point Times New Roman): Include a detailed description of how the opportunity supports career development.
- ☐ Details of leadership program: title, dates, and location
- ☐ Budget and budget justification
- ☐ Letter of support from a Chair, Director, or Dean
- ☐ Curriculum vitae

Expectations

Recipients must submit a brief report to the Director of ADVANCE at WSU within one month of

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completed travel. They will also be asked to participate in evaluations, complete satisfaction surveys, and share career advancement updates.

Deadline

Applications are accepted on a rolling basis and are subject to funding availability.

Questions & Proposal Submission

Erika Offerdahl

Director, ADVANCE at WSU

erika.offerdahl@wsu.edu

Apply here: <https://advance.wsu.edu/advance-program-grant-application/>.